

Westchester Place Homeowner Association  
c/o Associa Chicagoland  
50 East Commerce Drive, Suite 110  
Schaumburg, IL 60173  
Phone: 847-490-3833 Fax: 847-490-9807  
Email: [helpmechicagoland@associa.us](mailto:helpmechicagoland@associa.us)

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## WINDOWS & SLIDING DOORS Modification Request Form

The windows and sliding doors of a unit may be replaced with windows and doors that are the same dimensions and style of the current windows and doors and shall be dark brown exterior color. When the exterior trim of a new window covers any wood trim around the windows, the owner is responsible for replacement of the wood or siding if it should have rot or be damaged. The installation shall be professionally done.

I request approval to replace windows or doors on my unit at \_\_\_\_\_ as follows:  
(specify which windows and doors)

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\_\_\_\_\_ Attached is the contract with my vendor which includes information showing compliance with the conditions specified above.

\_\_\_\_\_ Attached is a Certificate of Insurance from the contractor with the Association named as additionally insured.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Date Received by Associa: \_\_\_\_\_

***Return this completed form and attachments to Associa at the address printed at the top of this page***

ACC Approval: \_\_\_\_\_

Date Received by ACC: \_\_\_\_\_

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Date Approved: \_\_\_\_\_